

Planning Analytics for Excel (PAfE)

Course Code: AKPAF-3

This module introduces Planning Analytics for Excel (PAfE); Planning Analytics' Excel interface that allows users to connect to multiple models to perform both writeback and analysis. Students will create an Excel workbook that includes the five available report types in PAfE; Explorations, Quick Reports, Dynamic Reports, Custom Reports and Universal Reports. Attendees will learn the pros and cons of each report, interact with each (filtering, data entry, spreading, sandboxes, etc), and learn how to publish them to Planning Analytics Workspace (PAW).

Note that the PAW Reporting module covers some concepts that are essential in PAfE and is therefore a pre-requisite for the PAfE module.

Unit 1: PAfE Reporting Overview

- What is Planning Analytics for Excel (PAfE)?
- The PAfE Ribbon
- The Task Pane
- Explore the PAfE Interface

Unit 2: Creating PAfE Workbook

- Types of PAfE Reports
- Create an Exploration from a View
- Create an Exploration from Scratch
- Create a Quick Report
- Create a Custom Report
- Create a Dynamic Report
- Create a Universal Report

Unit 3: Data Entry and Publishing to PAW

- Explore Data Entry Options
- Publishing to PAW or Spreadsheet Services